

CITY OF WALNUT
PARKS AND RECREATION COMMISSION AGENDA
WALNUT CITY HALL
21201 LA PUENTE ROAD, WALNUT
JANUARY 20, 2026

1. CALL TO ORDER 7:00 P.M.
2. FLAG SALUTE COMMISSIONER BRION
3. ROLL CALL COMMISSIONERS BRION, LEPP, MUNGUIA, PEDERSEN & POLLALIS
4. MINUTES REGULAR MINUTES OF NOVEMBER 18, 2025

5. ORAL COMMUNICATIONS

Any person may present public testimony at this time. If any person wishes to address the Parks and Recreation Commission on any item on the agenda or on any other matter, please present your testimony at this time, and please limit your comments to three minutes. The Commission may choose to remove the item for discussion.

The Chairperson may impose reasonable limitations on public comments to assure an orderly and timely meeting. When addressing the Commission, please write your name and address on the sheet provided on the podium.

6. WRITTEN COMMUNICATIONS

7. CONSENT CALENDAR

A. Parks and Maintenance Report for November & December 2025

Recommendation: Receive and file.

B. Administratively Approved Park Use Requests November & December 2025

Recommendation: Receive and file.

C. Recreation Division Activities Summary November & December 2025

Recommendation: Receive and file.

D. Walnut High School – Suzanne Park Field Request

Recommendation: Receive and file

8. ITEMS REMOVED FROM CONSENT CALENDAR
9. DISCUSSION
10. COMMISSION ITEMS
11. STAFF ITEMS
 - A. Upcoming Recreation Programs/Events – C.S.
 - B. Park Project Updates – P.W.
 - C. Urban Farm – Presentation
12. ANNOUNCEMENTS
13. ADJOURNMENT

Minutes of the Regular Meeting
of the Parks and Recreation Commission
of the City of Walnut

A regular meeting of the City of Walnut Parks and Recreation Commission was held on Tuesday, November 18, 2025.

CALL TO ORDER: The meeting was called to order by C/Pollalis at 7:00 p.m.

FLAG SALUTE: Commissioner Pollalis

ROLL CALL:

AYES: Commissioners Brion, Lepp, Munguia, Pedersen & Pollalis
ABSENT: None

Also present at the meeting were Director Public Works Barcelo, Director Community Services Bumia, Maintenance Superintendent Martinez and Senior Management Analyst Munoz.

MINUTES:

C/Brion made a motion, seconded by C/Pedersen and was carried 5-0 to approve the minutes on October 21, 2025.

AYES: Commissioners Brion, Lepp, Munguia, Pedersen & Pollalis
ABSENT: None
ABSTAIN: None

ORAL COMMUNICATIONS:

WRITTEN COMMUNICATIONS:

CONSENT CALENDAR:

C/Pedersen made a motion, seconded by C/Munguia and was carried 5-0 to approve items 7A – 7C under Consent Calendar as recommended.

AYES: Commissioners Brion, Lepp, Munguia, Pedersen & Pollalis
ABSTAIN: None

ITEMS PULLED FROM CONSENT CALENDAR FOR DISCUSSION:

C/Pedersen made a motion, seconded by C/Brion and was carried 5-0 to approve item 7D under Consent Calendar as recommended with the addition of a debrief after tournament.

AYES: Commissioners Brion, Lepp, Munguia, Pedersen & Pollalis

ABSENT: None

DISCUSSION:

C/Pollalis made a motion, seconded by C/Brion and was carried 4-0-1 to provide staff with direction to look into a modest hardscape element or sign with dedication.

AYES: Commissioners Brion, Lepp, Pedersen & Pollalis

ABSTAIN: Munguia

COMMISSION ITEMS:

STAFF ITEMS:

ANNOUNCEMENTS:

ADJOURNMENT:

There being no further business to come before the Commission, the meeting adjourned at 7:43 p.m.

Chairperson

ATTEST:

Senior Administrative Assistant



AGENDA ITEM 7A

- ☒ Consent Calendar
- ☐ Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: JANUARY 20, 2026

TO: Parks and Recreation Commission

VIA: Melissa Barcelo, Public Works Director

FROM: Kenny Martinez, Maintenance Superintendent *KM*

SUBJECT: Parks Maintenance Report for November & December 2025

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file the Parks Maintenance Report for November & December 2025

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the current status of the maintenance and operations of the City of Walnut's Park system.

The Public Works Department manages general park maintenance at all City parks. General maintenance is performed largely by a landscape maintenance contractor and some by the city staff. General maintenance includes mowing, edging, hedging, pruning of shrubs and trees, as well as the monitoring of rodents and pests. It also includes irrigation audits and playground inspections. Restroom maintenance services are provided by the custodial contractor. Park restrooms are open and maintained seven days a week, with the exception of two holidays per year (Thanksgiving Day and Christmas Day).

City parks with sports fields are maintained at an optimum level through the services of sports field specialists. City staff augments the maintenance services through regular inspections and audits of the fields.

City maintenance staff also perform special projects in all parks including graffiti removal and playground equipment repairs. In order to conform to California playground standards, staff perform playground inspections on a weekly basis.

Additional Park maintenance activities in November & December included the following:

Arroyo:

- Treated for rodents and fire ants.

Ashley:

- Conducted weekly inspections of the park.

Butterfield:

- Connected exterior and interior restroom building lights to the Cal Sense control system.
- Connected the basketball court lights to the Cal Sense control system.
- Treated for rodents and fire ants.
- Removed graffiti.

Country Hollow:

- Conducted weekly inspections of the park.
- Cleaned out drains, rebuilt the berm for the natural spring.

Creekside:

- Treated for fire ants.
- Removed graffiti.
- Trimmed trees by Baseball field #2.
- Serviced roll-up doors on the storage building.
- Installed new rubber molding on the snack bar windows.

Heidelberg:

- Conducted weekly inspections of the park.
- Installed 10 yards of playground chip/fibar.

Lemon Creek:

- Conducted weekly inspections of the park.
- Replace primus cylinder lock on the men's restroom door.
- Treated for fire ants.
- Removed graffiti.

Snow Creek:

- Treated for rodents and fire ants.

Suzanne:

- Installed a new handle on the gazebo restroom. This was broken due to vandalism.
- Treated for rodents and fire ants.
- Serviced roll-up doors in both snack bars.
- Installed new rubber molding on the snack bar windows.

- Replaced primus cylinder locks on both gazebo restroom doors.
- Replaced primus cylinder locks on the north snack bar.
- Installed 60 yards of chip/fibar to the playground.

Walnut Hills:

- Treated for fire ants.

Walnut Ranch:

- Repaired leaking flush handle in women's restroom.
- Removed old broken goals and picnic tables.
- Treated for rodents and fire ants.
- Serviced roll-up doors on the snack bar.
- Installed a new corkboard and a new wiper board on the south side of the snack bar for AYSO.
- Installed 2 new gates to access the information boards for AYSO.
- Extended the fence height on the south side of the soccer fields.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.



AGENDA ITEM 7B

- ☒ Consent Calendar
- ☐ Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: JANUARY 20, 2026

TO: Parks and Recreation Commission

**VIA: Melissa Barcelo, Public Works Director
Jamie Bumia, Community Services Director**

FROM: Chris Vermeer, Senior Administrative Assistant CV

SUBJECT: Administratively Approved Park Use Requests – NOVEMBER & DECEMBER 2025

RECOMMENDATION:

It is recommended that the Parks and Recreation Commission receive and file this informational report.

ANALYSIS:

Attached, please find a list of park use requests that were administratively approved during the month of November & December. In addition, staff included requests that were administratively approved since September and have been reviewed by the Commission during previous meetings.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by offering superior facilities and programs.

Location	Start Date	Start Time	End Time	Service	# Guest
Creekside Picnic	9/27/25	01:00 PM	07:00 PM	Birthday Party	50
	10/11/25	10:00 AM	06:00 PM	Picnic Rental	80
	10/12/25	09:00 AM	03:00 PM	Birthday Party	50
	10/18/25	11:00 AM	06:00 PM	Birthday Party	30
	10/19/25	11:00 AM	06:30 PM	Birthday Party	60
	10/25/25	09:30 AM	01:00 PM	Birthday Party	60
	10/26/25	11:30 AM	05:00 PM	Picnic Rental	80
	11/01/25	09:00 AM	07:00 PM	Birthday Party	65
	11/02/25	11:30 AM	03:30 PM	Picnic Rental	30
	11/08/25	11:00 AM	07:00 PM	Baby Shower	100
	11/15/25	11:00 AM	03:00 PM	Birthday Party	52
	11/16/25	10:00 AM	05:00 PM	Birthday Party	60
	11/30/25	01:00 PM	05:00 PM	Picnic Rental	30
	12/06/25	12:00 PM	05:00 PM	Birthday Party	40
	12/07/25	08:00 AM	05:00 PM	Picnic Rental	30
	12/14/25	11:00 AM	05:00 PM	Picnic Rental	30
	12/27/25	10:00 AM	03:00 PM	Birthday Party	40

Location	Start Date	Start Time	End Time	Service	# Guest
Lemon Creek Picnic Area	9/27/25	09:00 AM	03:00 PM	Picnic Rental	50
	9/28/25	10:00 AM	03:00 PM	Reunion	80
	10/04/25	09:00 AM	06:00 PM	Picnic Rental	90
	10/17/25	12:00 PM	08:00 PM	Picnic Rental	101
	10/18/25	10:00 AM	07:00 PM	Picnic Rental	40
	10/19/25	09:00 AM	07:00 PM	Picnic Rental	40
	11/15/25	08:00 AM	08:00 PM	Birthday Party	50
	12/07/25	01:00 PM	05:00 PM	Birthday Party	20
	12/13/25	09:00 AM	05:00 PM	Picnic Rental	80
	12/14/25	12:00 PM	07:00 PM	Birthday Party	80
	12/20/25	12:00 PM	05:00 PM	Birthday Party	60
	12/21/25	12:00 PM	06:00 PM	Reunion	60

Location	Start Date	Start Time	End Time	Service	# Guest
Snow Creek Picnic Area	11/01/25	10:00 AM	04:00 PM	Birthday Party	45
	11/02/25	09:00 AM	04:00 PM	Birthday Party	40
	11/08/25	11:00 AM	07:00 PM	Reunion	20
	11/09/25	09:00 AM	03:00 PM	Birthday Party	45
	11/22/25	12:00 PM	06:00 PM	Birthday Party	60
	11/23/25	11:00 AM	03:00 PM	Birthday Party	40
	12/06/25	10:00 AM	02:00 PM	Birthday Party	12
	12/13/25	11:00 AM	05:00 PM	Birthday Party	50
	12/20/25	11:30 AM	03:00 PM	Picnic Rental	25
	12/27/25	10:00 AM	02:00 PM	Picnic Rental	27

Location	Start Date	Start Time	End Time	Service	# Guest
Suzanne Picnic Area	9/27/25	04:00 PM	07:00 PM	Picnic Rental	40
	10/04/25	02:00 PM	07:00 PM	Picnic Rental	50
	10/11/25	11:00 AM	05:00 PM	Picnic Rental	40
	10/17/25	09:00 AM	02:00 PM	Picnic Rental	75
	10/18/25	12:00 PM	04:00 PM	Picnic Rental	45
	10/19/25	01:00 PM	05:00 PM	Birthday Party	60
	11/01/25	10:00 AM	06:00 PM	Birthday Party	50
	11/02/25	03:00 PM	08:00 PM	Picnic Rental	100
	11/08/25	01:00 PM	06:00 PM	Birthday Party	30
	11/15/25	09:00 AM	04:00 PM	Picnic Rental	50
	11/22/25	01:00 PM	06:00 PM	Picnic Rental	50
	12/06/25	09:00 AM	05:00 PM	Birthday Party	50
	12/07/25	01:00 PM	06:00 PM	Birthday Party	25
	9/18/25	06:00 AM	06:00 AM	Special Event	0
	10/25/25	06:00 AM	06:00 AM	Special Event	0
	12/12/25	06:00 AM	06:00 AM	Special Event	0
	12/13/25	06:00 AM	06:00 AM	Special Event	0
	12/14/25	06:00 AM	05:00 AM	Special Event	0



AGENDA ITEM 7C

☒ Consent Calendar

☐ Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: JANUARY 20, 2026

To: Parks and Recreation Commission

FROM: Jamie Bumia, Community Services Director *JB*

SUBJECT: Recreation Division Activities Summary

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission receive and file this report.

BACKGROUND:

This report is prepared and provided for the Parks and Recreation Commission for review and information on the Recreation Programs that occurred during the month of December 2025.

SENIOR PROGRAMS:

SENIOR DINE-IN NUTRITION LUNCH PROGRAM

The Senior Dine-In Nutrition program is open to seniors 60 years and older. Since the start of May, hot meals are being served Monday through Friday, on a first-come first-serve basis. To participate in this program guests must complete a YWCA intake form, check-in begins at 10:30 a.m. with meals served from 11:00 a.m. to 12:00 p.m. or until food is available.

Average Attendance: 40



SOCIAL CONNECTIONS

The City of Walnut Senior Center is now partnering with the Los Angeles County of Mental Health Department on Mondays from 11:00 am to 12:00 pm to offer a one-hour support group for seniors allowing individuals to come together around a common activity to develop social

connections. Seniors can come and socialize, play games, share their stories, and explore different topics with the Department Staff and their fellow peers. Average Attendance: 35

SENIOR SEMINARS / SPECIAL EVENTS:

Wednesday, November 5, 2025

Coffee Corner: SCAN (9:30 am – 11:30 am)

Thursday, November 13, 2025

YWCA Seminar (11:00 am – 12:00 pm)

Tuesday, November 18, 2025

Seminar: LA County Department of Mental Health (11:15 am – 12:30 pm)

Wednesday, November 19, 2025

Coffee Corner: SCAN (9:30 am – 10:30 am)

Wednesday, November 26, 2025

Coffee Corner: Independence at Home (9:30 am – 11:30 am)

Tuesday, December 2, 2025

Seminar: Beating the Holiday Blues by Independence at Home (11:15 am – 12:15 pm)

Wednesday, December 3, 2025

Coffee Corner: SCAN Health Plan (9:30 am – 11:30 am)

Wednesday, December 10, 2025

Coffee Corner: SCAN Health Plan (9:30 am – 11:30 am)

OLDER ADULT CLASSES

The City of Walnut Senior Center partners with the Mt San Antonio College Continuing Education Division to offer classes for older adults. Classes are designed and developed to meet the educational needs of older adults. Classes offered are Digital Photography, Creative Computing, PowerPoint Basics, Mobile Technology, Oil Painting, Home Gardening, Jewelry Production & Design, Healthy Aging, Principles of Posture and Flexibility.

Heart and Soul Line Dance classes started offering lessons twice a week. Monday classes are perfect for the working older adult and are scheduled for 6:00 pm. Thursday classes are perfect for the retired person, scheduled for the morning at 9:30 am. These classes are a perfect way to good heart health without the constant strain on joints and easy to follow. All levels are welcome, and no partner is necessary.

Zumba Gold classes are offered at the Senior Center on Mondays from 12:30 pm to 1:30 pm. Zumba Gold is a lower impact dance class designed with seniors in mind. This fun and social class will teach different types of Latin and international dances. This class provides simple to follow Zumba choreography that promotes balance, range of motion, posture strengthening and coordination.

Tai Chi Classes are offered on Thursdays from 11:00 am to 12:30 pm. Tai chi is a low impact exercise activity which is practiced as slow-moving meditation. A former ancient martial art is practiced for health and wellbeing. Benefits of Tai Chi include stress reduction, relaxation, improved mobility, balance and focus.



GROW GROUP COUNSELING

The Senior Group GROW Group Counseling program has continued to be in person, since the transition of the virtual forum. GROW meets the first Friday of every month from 9:00 am to 11:00 am. Participants ages 55 and older are welcome and encouraged to learn new skills that will allow them to GROW.

TEEN CENTER:

Teens in 6th through 12th grade can enjoy activities including sports, crafts, board games, movies, air hockey, table tennis, foosball and pool. The school year membership began in August for the start of the new school year. Teen Center membership for the schoolyear will be \$120 for the year or \$75 for each semester. Currently there are 160 Teen Center members registered. 'Special Day' treats continued in December, the teens had the opportunity to purchase treats such as Nachos and Sugar Cookies. For the last day of school before the Winter Break, the Teen Center offered a Pancake Bar on December 18. Teens were able to purchase pancakes and have them topped with various toppings anyway they want.

The Teen Center will be closed from December 19 to January 5 as it correlates with the Winter Break of Walnut Valley Unified School District.

Youth and Family Group Counseling

This program is conducted every Monday at 6:00 pm at the Walnut Senior Center.

SPORTS LEAGUES & CLASSES:

Open Gym hours for table tennis, badminton, volleyball and basketball are available in the morning from 8:30 am to 1:30 pm Monday through Friday as well as varying hours on the weekend.

WALNUT YOUTH VOLLEYBALL (WYVB)

The players who represented the City of Walnut in the SCMAF San Gabriel Valley Volleyball Tournament on November 15 were recognized at the December 10 Council Meeting.



WALNUT YOUTH BASKETBALL (WYB)

Walnut Youth Basketball (WYB) winter season started registration on October 20 for Walnut residents and October 27 for non-residents. This season we have 260 kids participating ranging from children in grades K thru 8th. Practices for the Winter season began December 1 with games scheduled to start on January 10.

SENIOR/COMMUNITY EXCURSIONS:

<u>Senior Excursions:</u>	<u>Date</u>	<u>Participants</u>
Hollywood Museum & Burger	Nov 6	44 (FULL)
A Snow White Christmas	Dec 14	44 (FULL)
Newport Christmas Boat Parade & Dinner	Dec 18	44 (FULL)
<u>Community Excursions:</u>	<u>Date</u>	<u>Participants</u>
One Night of Queen	Nov 16	44 (FULL)

Little Italy Tree Lighting and Christmas Village

Dec 6

44 (FULL)

RECREATION CLASSES:

Webby Dance Ballet, Jazz and Hip Hop and Creative Dance, Young Rembrandts Drawing classes, Da Hula Studio, Heart and Soul Line Dance and International Line Dance continue to hold strong numbers for the beginning weeks of the spring session. Classes are offered both at the Senior Center and Gymnasium.

CITY-WIDE SPECIAL EVENTS :

Special Event: A Salute to Our Veterans Reception

A Salute to Our Veterans Reception was held at the Walnut Senior Center on Wednesday November 5, from 5:30 pm to 7:00 pm. This event was to honor our veterans that have served in the military. A delicious dinner was served by Tiscareno's Catering.
Attendance: 80+

Special Event: Community Holiday Dinner Dance

The Community Holiday Dinner and Dance was held at the Walnut Senior Center on Friday, December 12, from 5:00 pm to 8:00 pm. A delicious dinner was served by Tiscareno's Catering and Chico providing live musical entertainment. City Staff put on a show for our participants and guests enjoyed table games and opportunity drawings to win prizes at the event. This community event hosted to over 130 participants

Special Event: Winter Wonderland – Presented by the Walnut Family Festival

Winter Wonderland Family Festival was held at Suzanne Park on Saturday, December 13 from 3 pm to 8 pm. This event included 25+ vendor booths including community awareness, businesses, and arts and crafts vendors, euro bungee, snow play area, snow sleds, bounce houses, Santa, community performances, 2 live bands, Blue Breeze Band and The Dreamboats and 6 food trucks including Drizzle, La Torta Madre, Cathys Cookies, Matt's Coffee Express, Salt N' Pepper and Shake Ramen. It was a great turnout with something fun for everyone in the family.



AGENDA ITEM 7D

- ☒ Consent Calendar
☐ Discussion

WALNUT PARKS AND RECREATION COMMISSION

AGENDA DATE: JANUARY 20, 2026

TO: Parks and Recreation Commission
VIA : Melissa Barcelo, Director of Public Works
FROM: Corinne Munoz, Senior Management Analyst
SUBJECT: Walnut High School – Suzanne Park Field Request

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission receive and file this report.

BACKGROUND:

Suzanne Park has three (3) softball fields that are utilized in the Fall and Spring by Walnut Youth Softball (WYS). In November 2025, WYS was approved for Field Use beginning January 2026 from 5:00pm – 10:00pm on the weekday and 7:00 am – 10:00pm on Saturdays.

In February 2025, Walnut High School requested the use of one (1) softball field for their JV homes games. The Commission approved their request to utilize Suzanne Park for 7 games which were held on different days in March and April. Staff received no issues from the High School, Walnut Youth Softball, or from the public regarding their use.

In December 2025, the Director of Athletics for Walnut High School contacted the Public Works Department requesting use of one (1) field at Suzanne Park for their Junior Varsity (JV) Softball team.

ANALYSIS:

The Director of Athletics for Walnut High School contacted the Public Works Department to request use of one (1) field at Suzanne Park for the JV homes games that begin at 2:15pm and end no later than 5:30pm. The home games would be played against neighboring Schools which include but are not limited to: Ayala, Glendora, Bonita, Diamond Bar, and Claremont High School. The dates requested for 2026 are as follows:

1. Wednesday, March 18
2. Wednesday, April 1

3. Wednesday, April 22
4. Wednesday, April 29

Staff has issued a conditional approval which is in-line with our Joint-use Agreement with the Walnut Unified School District.

RELATION TO MISSION STATEMENT:

We will enhance civic pride by creating opportunities for Walnut families.