



**Morse Planning Group**  
145 N C Street  
Tustin, CA 92780

June 19, 2018

Mr. Chris Vasquez, Senior Planner  
City of Walnut  
20201 La Puente Road  
Walnut, CA 91789

**Subject: Contract Addendum No. 1 to Agreement for Professional Services Agreement dated November 1, 2014, Amendment No. 1 dated November 1, 2016, and Amendment No. 2 dated November 1, 2017 Relative to The Brookside Project Environmental Impact Report**

Dear Mr. Vasquez:

Morse Planning Group is submitting Contract Addendum No. 1 for items not accounted for in our current Professional Services Agreement with the City of Walnut to prepare The Brookside Project Environmental Impact Report (EIR). Morse Planning Group has been under contract with the City of Walnut since November 2014 to prepare the EIR. This contract addendum addresses the additional work tasks described below.

## **ADDITIONAL WORK TASKS**

### **Administrative Draft EIR and Draft EIR**

The contracted work program includes the preparation of two (2) Administrative Draft EIRs and one (1) Draft EIR for total of three (3) documents. To date, Morse Planning Group has prepared four (4) Administrative Draft EIRs, inclusive of one (1) Pre-Print Draft EIR, and one (1) Draft EIR for a total of five (5) documents.

The two (2) additional Administrative Draft EIRs reflect numerous changes that have occurred over last 3½ years to the project description, project design features, project maps, revised/amended technical studies (e.g., Traffic, Air Quality, Greenhouse Gas Emissions, Hydrology, Biological Resources, Arborist Report, Jurisdictional Delineation), and additional technical studies (e.g., Visual Simulations). The additional work totaled 40 hours.

### **Meetings**

The contracted work program includes attendance at two (2) meetings with City Staff and/or Applicant Team. To date, Morse Planning Group has attended seven (7) meetings. The additional meetings totaled 16 hours.

## **CONTRACT ADDENDUM**

Morse Planning Group is currently contracted for \$111,300. The total funding request for Contract Addendum No. 1 is \$8,400. Contract Addendum No. 1 would bring the total contract amount to \$119,700.

## **CONTRACT TERM**

Based on Amendment No. 2, the contract term will expire on October 31, 2018. The contract term would need to be extended if the EIR process is not completed by that date.

In closing, Morse Planning Group appreciates the opportunity to continue to be of service to the City of Walnut. Please do not hesitate to call me at [949.466.9283](tel:949.466.9283) or [cmorseplan@dslextrême.com](mailto:cmorseplan@dslextrême.com) if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Collette L. Morse". The signature is fluid and cursive, with the first name "Collette" being more prominent than the last name "Morse".

Collette L. Morse, AICP  
Principal