



**A G E N D A
REGULAR MEETING OF THE
WALNUT CITY COUNCIL AND
WALNUT HOUSING AUTHORITY**

**CITY COUNCIL CHAMBERS
21201 La Puente Road, Walnut, CA 91789**

**JUNE 26, 2024
7:00 P.M.**

CITY COUNCIL

**Nancy Tragarz, Mayor
Linda Freedman, Mayor Pro Tem
Ritchie Cajulis, Council Member
Eric Ching, Council Member
Dr. Allen Wu, Council Member**

**Tom Weiner, City Manager
Barbara Leibold, City Attorney**

The City of Walnut appreciates your attendance and participation. The comments, input and interests of our residents and other members of the public provide the City Council and Housing Authority with valuable information regarding community issues.

City Council Meetings are held on the 2nd and 4th Wednesday of every month. Housing Authority Meetings are held on the 4th Wednesday of every month. City Council and Housing Authority Meetings are conducted in-person in the City Council Chambers.

Remote participation will also be available in the following ways:

- 1) You may participate in the meeting by joining from a PC, Mac, iPad, iPhone or Android device:

Please click on this URL to join:

<https://us06web.zoom.us/j/89619171796?pwd=h9iXgq7vh7A1rRNhjFM3AQIMT8wSZu.1>

Password: 192977

- 2) To join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 444-9171 or +1 669 900 7799 or +1 719 359 4580 or +1 253 205 0468

Webinar ID: 896 1917 1796

Password: 192977

International numbers available: <https://us06web.zoom.us/j/89619171796?pwd=h9iXgq7vh7A1rRNhjFM3AQIMT8wSZu.1>

- 3) You can email public comments to the City Clerk at tdedios@cityofwalnut.org; comments received prior to 3:00 PM the day of the meeting will be distributed to the city council and may be summarized by the City Clerk during the public comment portion of the meeting. In compliance with Government Code section 54957.5, any writings distributed within 72 hours of the meeting will be made available for public inspection at the time they are distributed to the City Council.

NOTIFICATIONS:

AMERICANS WITH DISABILITIES: It is the intention of the City of Walnut to comply with the Americans with Disabilities Act (ADA) in all respects. If as an attendee or a participant at this meeting and you need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (909) 348-0710 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodation to attend or participate in meetings on a regular basis.

AGENDA POSTING: The agenda for this meeting was posted in the following listed sites before the close of business at 6:00 p.m. on the Thursday preceding the meeting:

1. Walnut City Hall 21201 La Puente Road, Walnut, CA
2. United States Post Office, 280 S. Lemon Avenue, Walnut, CA
3. Public Library, Walnut Branch, 21155 La Puente Road, Walnut, CA
4. Walnut Senior Center, 21215 La Puente Road, Walnut, CA
5. Internet: www.cityofwalnut.org/agendas (staff reports included)

The Agenda and all related reports are also available for inspection at City Hall at 21201 La Puente Road on the Monday prior to each meeting.

CITY COUNCIL MEETINGS ON WCTV: This meeting is being recorded for rebroadcast on Charter Channel 3. By remaining in the City Council Chambers, you are giving your permission to be videotaped.

WCTV CHANNEL 3 REBROADCAST: Recorded City Council meetings air at 7:00 a.m., 2:00 p.m., 7:00 p.m., and 10:00 p.m. for a week following each City Council meeting on Channel 3 (Charter Subscribers).

PLEASE SWITCH YOUR CELL PHONES, PAGERS, AND OTHER ELECTRONIC DEVICES INTO THE SILENT OR OFF POSITION WHILE THE MEETING IS IN SESSION. THANK YOU IN ADVANCE FOR YOUR COOPERATION.

WALNUT CITY COUNCIL MEETING

CALL TO ORDER: Mayor Tragarz

PLEDGE OF ALLEGIANCE: M/Tragarz

ROLL CALL: M/Tragarz, MPT/Freedman, C/Cajulis, C/Ching, C/Wu

INVOCATION:

In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.

PRESENTATIONS: None scheduled.

ORAL COMMUNICATIONS FOR THE CITY COUNCIL:

Under Government Code Section 54954.3, any person wishing to address any item or issue not on the agenda or any item on the Consent Calendar may do so under Oral Communications. There will also be an opportunity to speak on Discussion or Public Hearing items when the items are scheduled for consideration.

The Council may listen but may not act on items that are not already on the agenda.

Speakers are asked to limit their comments to three minutes and to present them in a constructive manner. The Council, City staff, and other citizens present have the right to be treated with respect, courtesy and openness. In return, the members of the Council and Staff commit to conduct themselves at all times with civility and courtesy.

MINUTES:

1. [Approval of the May 1, 2024, Budget Workshop meeting](#)
2. [Approval of the June 12, 2024, City Council meeting](#)

PUBLIC HEARINGS:

3. **[Resolution No. 24-33 – Adoption of the Fiscal Year 2024-25 to Fiscal Year 2028-29 Capital Improvement Plan \(CIP\)](#)**

Recommendation: That the City Council:

1. Open the Public Hearing;
2. Hear the Staff Report;
3. Solicit public input on this item;
4. City Council Discussion;
5. Close the Public Hearing;
6. Adopt Resolution No. 24-33, “A Resolution of the City Council of the City of Walnut, California, adopting the Capital Improvement Plan for Fiscal Year 2024-25 to Fiscal Year 2028-29”.

ORDINANCE: None scheduled.

COUNCIL CONSENT CALENDAR: The Consent Calendar items listed below are considered and acted upon under one motion unless an individual item or items are removed by a Councilmember for further consideration or explanation.

There will be no dialogue/debate unless a Council Member requests otherwise on the following matters:

4. **[Resolution No. 24-34 - A Resolution of the City of Walnut Allowing Certain Claims and Demands in the Amount of \\$549,491.91 Demand No. 168495 through No. 168561, Both Inclusive Fiscal Year 2023-24](#)**

Recommendation: That the City Council adopt Resolution No. 24-34.

5. **[Resolution No. 24-35 – To Establish the 2024-25 Appropriation Limit](#)**

Recommendation: That the City Council approve and adopt Resolution No. 24-35, establishing the appropriation limit for Fiscal Year 2024-25 in the amount of \$35,375,161.

6. **[Resolution No. 24-36 – The City of Walnut Personnel Rules and Regulations](#)**

Recommendation: That the City Council adopt Resolution No. 24-36, amending the City of Walnut’s Personnel Rules and Regulations.

7. [**Resolution No. 24-39 – CalPERS Employer Paid Member Contributions**](#)

Recommendation: That the City Council adopt Resolution No. 24-39, “A Resolution of the City Council of the City of Walnut with Regards to Payment of Employer Paid Member Contributions to the California Public Employees’ Retirement System.

8. [**Resolution No. 24-40 – Approving a Five-Year Municipal Law Enforcement Services Agreement with the Los Angeles County Sheriff’s Department \(LASD\)**](#)

Recommendation: That the City Council:

1. Adopt Resolution No. 24-40 (Attachment 1): approving the Five-Year Municipal Law Enforcement Services Agreement (MLESA) with the County of Los Angeles for municipal law enforcement services covering the period of July 1, 2024, through June 30, 2029; and
2. Authorize the City Manager to execute the MLESA on behalf of the City (Attachment 2).

9. [**Approve Professional Services Agreement with Dhalin Group Inc. for Conceptual and Schematic Design Phases of the Gymnasium and Teen Center Renovation**](#)

Recommendation: That the City Council:

1. Approve a Professional Services Agreement with Dhalin Group, Inc. (Dhalin) for the conceptual and schematic design phases of the Gymnasium and Teen Center Renovation Project;
2. Authorize the City Manager to sign the Agreement on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney; and
3. Authorize staff to issue a Purchase Order to Dhalin in the amount of \$79,500.

10. [**Approval of a Five-Year Maintenance Agreement with Athletic Field Specialists for Sports Field Maintenance at Creekside, Snow Creek, and Suzanne Parks**](#)

Recommendation: That the City Council:

1. Approve a five-year Maintenance Agreement with Athletic Field Specialists (AFS) for sports field maintenance services at Creekside, Snow Creek, and Suzanne Parks; and
2. Authorize the City Manager to sign the Agreement on behalf of the City in substantially the form attached and in such final form as approved by the City Attorney.

11. [2024 Investment Policy](#)

Recommendation: That the City Council adopt the attached 2024 Investment Policy reaffirming its support of the current City Treasurer operations which provides safety, liquidity, and yield for the City funds.

12. [Commission Appointments to the Planning, Parks and Recreation, Senior Citizens, and Youth Advisory Commissions](#)

Recommendation: That the City Council appoint the nominees recommended by each City Council Member to the Planning, Parks and Recreation, Senior Citizens, and Youth Advisory Commissions:

Planning Commission

Stephen Sam (M/Tragarz); Mark Fernandez (MPT/Freedman); Fernando Perez (C/Cajulis); Heinrich Dy (C/Ching); Eric Wang (C/Wu).

Parks & Recreation Commission

Tom Pedersen (M/Tragarz); Jodi Lepp (MPT/Freedman); Alger Brion (C/Cajulis); Gloria Mungia (C/Ching); Dino Pollalis (C/Wu).

Senior Citizens Commission

Sharon Miller (M/Tragarz); Agnes Gonzales (MPT/Freedman); Honchee Natividad (C/Cajulis); Mario Rodriguez (C/Ching); Hong Diana Zhao (C/Wu).

Youth Advisory Commission

Hanna Kaitlin Dy, Marissa Ferrel (M/Tragarz); Sophie Lu, Evelyn Kung (MPT/Freedman); Alexander Lee, Jiaqi Wang (C/Cajulis); Anya Su, Vicky Cui (C/Ching); Chloe Chen, Jia Shun Chen (C/Wu).

13. [Acceptance of Public Improvements and Release of Improvement Bonds for Tract No. 82206 \(808 Francesca\)](#)

Recommendation: That the City Council accept the public improvements related to Tract No. 82206 (808 Francesca) and release of the improvement bonds.

14. [Updated Job Descriptions](#)

Recommendation: That the City Council receive and file this Report.

15. [Notice of Decision – June 19, 2024, Planning Commission Meeting](#)

Recommendation: That the City Council:

1. Receive and File the “Notice of Decision” by the Planning Commission at its June 19, 2024 Meeting for the following Item(s)/Project(s):
 - a. General Plan Conformity Determination - Proposed Capital Improvement Program (CIP) for Fiscal Year (FY) 2024-25 through 2028-29.
 - b. Tentative Parcel Map (TPM) 83728.

COUNCIL DISCUSSION/TRANSACTION ITEMS:

16. [Resolution No. 24-37 – Adoption of the 2024-25 Annual Budget and Resolution No. 24-38 – Amending and Restating the 2024-25 Executive, Management, Classified and Part-time Schedule of Authorized Positions and Salary Schedules](#)

Recommendation: That the City Council adopt Resolution No. 24-37, “A Resolution of the City Council of the City of Walnut Adopting the Annual Budget in the Amount of \$32,271,079 for Fiscal Year 2024-25” and Resolution No. 24-38, “A Resolution of the City Council of the City of Walnut Amending the Executive, Management, Classified, and Part-time Schedule of Authorized Positions and Salary Schedules for Fiscal Year 2024-25.”

ANNOUNCEMENTS (COUNCIL MEMBERS AND STAFF):

- A. Councilmembers’ report on meetings attended at the expense of the local agency
- B. Individual Members’ comments and updates

COUNCIL LATE BUSINESS: No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the Council Members that an emergency exists.

COUNCIL ADJOURNS TO WALNUT HOUSING AUTHORITY

WALNUT HOUSING AUTHORITY MEETING

CALL TO ORDER: Authority Chair Tragarz

ORAL COMMUNICATIONS FOR HOUSING AUTHORITY:

Under Government Code Section 54954.3, any person wishing to address any item or issue not on the agenda or any item on the Consent Calendar may do so under Oral Communications. There will also be an opportunity to speak on Discussion or Public Hearing items when the items are scheduled for consideration.

The Authority may listen but may not act on items that are not already on the agenda.

Speakers are asked to limit their comments to three minutes and to present them in a constructive manner. The Authority, City staff, and other citizens present have the right to be treated with respect, courtesy and openness. In return, the members of the Authority and Staff commit to conduct themselves at all times with civility and courtesy.

AUTHORITY PUBLIC HEARINGS: None scheduled.

AUTHORITY CONSENT CALENDAR: The Consent Calendar items listed below are considered and acted upon under one motion unless an individual item or items are removed by an Authority Member for further consideration or explanation.

There will be no dialogue/debate unless an Authority Member requests otherwise on the following matters:

17. [Resolution No. 24-06 WHA - A Resolution of the Walnut Housing Authority Allowing Certain Claims and Demands in the Amount of \\$52,792.98 Demand No. 100446 through No. 100446, Both Inclusive Fiscal Year 2023-24](#)

Recommendation: That the Authority adopt Resolution No. 24-06 WHA.

18. [Adoption of the 2024-25 Walnut Housing Authority \(WHA\) Budget](#)

Recommendation: That the Walnut Housing Authority Members adopt the Walnut Housing Authority (WHA) Budget for Fiscal Year 2024-25. The annual budget includes \$32,780 in resources and \$681,110 in total appropriations.

AUTHORITY DISCUSSION/TRANSACTION ITEMS: None scheduled.

AUTHORITY LATE BUSINESS: No action shall be taken on any item not appearing on the posted agenda except upon a determination by four-fifths of the Authority Members that an emergency exists.

AUTHORITY ADJOURNS TO CITY COUNCIL MEETING

CLOSED SESSION: None scheduled.

ADJOURNMENT: The next regular meeting of the City Council is scheduled on Wednesday, July 10, 2024, at 7:00 p.m., in the Council Chambers, 21201 La Puente Road, Walnut, California.